WF-RepTool and the EU General Data Protection Regulation (GDPR)

General aspects

The WF-RepTool is a web application with the purpose to document the treatment of WEEE. It is written in PHP and Javascript. All data is stored in a MySQL database.

The WF-RepTool is licensed by the WEEE Forum (called "licensor" in following) to third parties (called "licensee" in following) in two forms:

- As software package, which may be installed by the licensee on his own server, or
- As a service running on a central WF-RepTool server (called "hosted version" in following)

In both forms the licensor never utilizes any data stored in licensee's installations!

Which personal data may be stored in the WF-RepTool?

The only occasion to store personal data within the WF-RepTool is the administration of Login names and passwords for giving people access to the WF-RepTool (called "users" in following).

The user- information required by WF-RepTool is only an (artificial) username and password, there is no need to store any personal data within the WF-RepTool. Furthermore there is a special feature within the WF-RepTool "pro" version allowing to send mails to other users directly from the WF-RepTool. Of course this feature requires the user's email-addresses.

However - for information purposes there is the option to store additional user's data in the so called "administration tool", a dedicated part of the WF-RepTool only accessible to licensee's WF-RepTool administrators – see Annex.

How is this personal data stored?

Like all the other WF-RepTool data in MySQL database tables.

Data security

The data is kept as safe as the server, where the WF-RepTool installation is running on.

In the case of the hosted version this is a so called "managed server" provided by the German provider "Hetzner online". All servers of this company are currently located in Nuremberg, Germany, in Falkenstein/Vogtland, Germany, and in Helsinki, Finland and are subject to a certified security management. For closer information on this see
https://www.hetzner.com/unternehmen/rechenzentrum/ resp.
https://www.hetzner.com/unternehmen/zertifizierung/

Data governance

The WF-RepTool presents the mentioned personal data for information purposes to the licensee's WF-RepTool administrators in the dedicated administration tool only (see Annex). Within WF-RepTool itself only user's name and email-address ("pro" version only) might get visible to other users.

All further utilization of this as well as all other data stored within WF-RepTool is under full control and responsibility of the licensee.

Annex

Figure 1 – Options to manage company and personal data related to treatment partners.

Figure 2 – Options to manage "system users" (licensee's WF-RepTool administrators).